

PROCEEDINGS OF COUNTY COMMISSIONERS
MELLETTE COUNTY, SOUTH DAKOTA
June 3, 2025

The meeting of the Mellette County Board of Commissioners was called to order by Chairman Brown in the Commissioner Room in the Mellette County Courthouse at White River, SD on June 3, 2025 at 9:00 am. Commission members present were Vernon Brown, Wesley Schmidt, and Jr. Brandis; also present was Auditor Jenny Galbraith and Highway Superintendent Tre Iyotte.

Visitors: None present

All motions are to be considered unanimous unless otherwise stated.

The pledge of allegiance was recited.

A motion was made to approve the agenda by Brandis with the addition of Randy Vrbka's probationary period under Road & Bridge, seconded by Schmidt.

Road & Bridge: Commission discussed gravel available at the Bak pit, Clint Stanley's, and Ben Krogman's. After discussing it was decided that the Bak gravel would need to be looked at and that we needed a quantity and definite dollar amount for Stanley's, will discuss further at the meeting on June 16, 2025. Commission discussed seasonal help and wages. Alvin Stromer will mow road ditches again this year; motion by Schmidt to leave his wages at \$17.50/hr., second by Brandis. Commission also discussed hiring 2 more seasonal workers; motion by Schmidt to advertise for seasonal help, second by Brandis. Superintendent Iyotte wants to attend the SDACHS Summer meeting in Pierre on June 11-12, 2025. Motion by Schmidt to have him attend, second by Brandis. Commission discussed Randy Vrbka's probationary period, when he was hired it was agreed that his wage would be reviewed in 3 months, after discussion with Iyotte it was agreed that Vrbka will need to attend the June 16, 2025 meeting and discuss further.

Auditor: Galbraith presented a MOU with Dakota State University for the SecureSD Cybersecurity Initiative which will allow the county to be eligible for funding. Motion by Schmidt to sign the MOU, second by Brandis.

Unfinished Business: David Reiss from Central SD Enhancement District joined the meeting to discuss updating the current employee handbook. After discussion it was decided that job descriptions needed to be clarified regarding the chain of command, missing job description for States Attorney, adding of a policy for children at work, change in payroll frequency, and leave accrual. Reiss will work on these items and will discuss further at the July meeting.

New Business: Commission were presented with the renewal for Wellmark health insurance and Beam dental and vision. The Wellmark increase is 7.37% and the Beam increase is 8%. Motion by Brandis to renew both insurances, second by Schmidt.

Approval Of Proceedings: Motion by Schmidt to approve the proceedings May 6, 2025, seconded by Brandis.

Claims: Commission reviewed claims presented and claims paid out of meeting. Motion by Brandis to approve the following claims, seconded by Schmidt:

COMMISSIONERS

VERNON BROWN	MILEAGE TO PIERRE - 156 @ \$.67	104.52
MELLETTE COUNTY NEWS	PUBLISHING	192.52
RELIANCE STANDARD LIFE INS.	LIFE INSURANCE PREMIUM	46.99
WESLEY SCHMIDT	MILEAGE TO PIERRE - 156 @ \$.67	104.52

COURTS

PHOENIX INVESTIGATIONS	INVESTIGATION	290.00
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AUDITOR

AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	42.40
AT&T MOBILITY	CELL PHONE	46.19
FIRST BANK & TRUST	ANNUAL EMAIL	53.08
FIRST BANK & TRUST	BANK CHECKS	104.39
OFFICE PRODUCTS CENTER	COPIER	19.86
OFFICE PRODUCTS CENTER	COPIER	18.17
RELIANCE STANDARD LIFE INS.	LIFE INSURANCE PREMIUM	18.18

TREASURER

FIRST BANK & TRUST	ANNUAL EMAIL	26.54
HILARY NESHEIM	MILEAGE TO PIERRE - 156 @ \$.67	104.52
OFFICE PRODUCTS CENTER	COPIER	19.86
OFFICE PRODUCTS CENTER	COPIER	18.17
RELIANCE STANDARD LIFE INS.	LIFE INSURANCE PREMIUM	18.18

STATE'S ATTORNEY

RELIANCE STANDARD LIFE INS.	LIFE INSURANCE PREMIUM	18.18
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COURT APPOINTED ATTY

KELSEY RUBY FILE	47CRI25-26	470.50
KELSEY RUBY FILE	47CRI125-15	534.75
KELSEY RUBY FILE	47MAG24-43	232.75
KELSEY RUBY FILE	47CRI25-12	799.30
SDACC	2ND QUARTER CATASTROPHIC LEGAL	761.00

COURTHOUSE

AMAZON CAPITAL SERVICES	BATTERIES	45.73
CHERRY TODD ELECTRIC	ELECTRIC SERVICE	566.22
CITY OF WHITE RIVER	WATER/SEWER/GARBAGE	191.68
FIREWATCH OUTPOST LLC	BATTERIES	16.98
FIREWATCH OUTPOST LLC	MOWING FUEL	23.37
GILLEN'S STATION	MOWER TIRE REPAIR	15.00
H & O ELECTIC & SHEETMETAL, INC	REPAIR OUTLETS & LIGHTS	803.25
JUSTIN'S PEST CONTROL, LLC	PEST CONTROL	150.00
RELIANCE STANDARD LIFE INS.	LIFE INSURANCE PREMIUM	18.17

DIR. OF EQUALIZATION

AMAZON CAPITAL SERVICES	MOUSEPAD	15.98
FIRST BANK & TRUST	ANNUAL EMAIL	26.54
HALEY GALLANT	FILE CRATES & BOX	22.21
OFFICE PRODUCTS CENTER	COPIER	19.86
OFFICE PRODUCTS CENTER	COPIER	18.16
RELIANCE STANDARD LIFE INS.	LIFE INSURANCE PREMIUM	18.18
VANGUARD APPRAISALS INC	SOFTWARE RENEWAL CONTRACT	3375.00
WEX BANK DOE	FUEL	73.20

REGISTER OF DEEDS

FIRST BANK & TRUST	ANNUAL EMAIL	26.54
STANLEY KROGMAN SR	MILEAGE TO PIERRE - 156 @ \$.67	104.52
OFFICE PRODUCTS CENTER	COPIER	35.00
OFFICE PRODUCTS CENTER	COPIER	35.00
RELIANCE STANDARD LIFE INS.	LIFE INSURANCE PREMIUM	12.54

IT & WEBSITE

FIRST BANK & TRUST	BLUE HOST ANNUAL WEBSITE HOST	143.88
GOLDEN WEST COMPANIES	PHONE/INTERNET	677.20

PREDATORY ANIMAL

SD STATE TREASURER	PREDATORY ANIMAL PMT	1982.19
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SHERIFF

AT&T MOBILITY	CELL PHONES & RADIOS	251.28
DUSTIN BAXTER JR.	DOG FOOD	19.12
CENTRAL SQUARE	SOSFTWARE	25123.63
FIRST BANK & TRUST	ANNUAL EMAIL	79.62
FIRST BANK & TRUST	RADIO PARTS	240.00
FRONTIER MOTORS	2014 FORD REPAIRS	379.52
GILLEN'S STATION	OIL CHANGE/FUEL	392.79
JEFF'S GUN VAULT	AMMO	538.69
THOMAS KELLER	BRAKE CLEANER	6.37
NAGEL BODY SHOP	FORD EXPLORER BODY REPAIR	7273.68
OFFICE PRODUCTS CENTER	COPIER	35.00
OFFICE PRODUCTS CENTER	COPIER/OFFICE SUPPLIES	56.52
RELIANCE STANDARD LIFE INS.	LIFE INSURANCE PREMIUM	54.51
SD DEPARTMENT OF HEALTH	APRIL 2025 LAB FEES	80.00
SD SHERIFF'S ASSN.	2025 SHERIFFS CONFNERENCE	135.00
SD SHERIFF'S ASSN.	2025 SHERIFFS CONFERENCE SPOUSE	50.00
WEX BANK SHERIFF	FUEL	1202.94

JAIL

CITY OF WINNER	APRIL PRISONER HOUSING	10508.00
CITY OF WINNER	APRIL PRSIONER TRANSPORT	660.36
CITY OF WHITE RIVER	WATER/SEWER	32.00
CHERRY TODD ELECTRIC	ELECTRIC SERVICE	87.89
CRS	PRISONER MEDICAL	2303.54
CRS	APRIL PRISONER MED INSURANCE	178.50
GOLDEN WEST COMPANIES	PHONE/INTERNET	108.57
JUSTIN'S PEST CONTROL,	LLC PEST CONTROL	50.00
PENNINGTON COUNTY JAIL	PRISONER TRANSPORT	37.91
WINNER PHARMACY	INMATE PRESCRIPTIONS	4484.70

AMBULANCE

A&B WELDING SUPPLY	MED OXY/5 YEAR RENEWAL	129.56
CC MEDICAL BILLING	MAY AMBULANCE BILLING	40.00
CHERRY TODD ELECTRIC	ELECTRIC SERVICE	78.11
CITY OF WHITE RIVER	WATER/SEWER EMS BLDG	10.67
GOLDEN WEST COMPANIES	PHONE/INTERNET	25.53
JUSTIN'S PEST CONTROL, LLC	PEST CONTROL	48.33

MENTALLY ILL

LINCOLN CO TREASURER	EVALUATIONS	248.00
RIISING HOPE COUNSELING LLC	PSYCH INTAKE - MED MANAGEMENT	140.00

HISTORICAL MUSEUM

MC HISTORICAL SOCIETY	ANNUAL DONATION	250.00
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COUNTY EXTENSION

OFFICE PRODUCTS CENTER	COPIER	19.85
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ROAD & BRIDGE

AT&T MOBILITY	CELL PHONE	46.19
BUTLER MACHINERY CO.	CAT 140M BLADE REPAIR	6434.49
CHERRY TODD ELECTRIC	ELECTRIC SERVICE -WOOD	75.85
CHERRY TODD ELECTRIC	ELECTRIC SERVICE -WR	51.10
CITY OF WHITE RIVER	GARBAGE	74.34
FIREWATCH OUTPOST	LLC QUIKLIFT HTB & MISC PARTS	278.43
GOLDEN WEST COMPANIES	00136048-3 HWY INTERNET	66.32
HARRY K NAPA	PLIERS	6.90
HARRY K NAPA	BATTERY/HOSES	604.33
LACREEK ELECTRIC	ELECTRIC SERVICE -NORRIS	69.33
RELIANCE STANDARD LIFE INS.	LIFE INSURANCE PREMIUM	51.22
SEPAA	2025 JD TRACTOR	158.72
TRIPP CO WATER USER DIST.	WATER-WOOD SHOP	16.00
WEX BANK HIGHWAY	UNLEADED FUEL	582.50

E-911 SERVICES

CITY OF WINNER	MARCH 2025 SURCHARGE PMT	2403.84
GOLDEN WEST	PHONE SERVICE	52.62

FIRE PROTECTION

ACRISURE MIDWEST PARTNERS INS.	WOOD FIRE DEPT. INSURANCE	6282.00
CHERRY TODD ELECTRIC	ELECTRIC SERVICE -EMS BLDG	78.11
CHERRY TODD ELECTRIC	ELECTRIC SERVICE -WOOD FD	247.07
CITY OF WHITE RIVER	WATER/SEWER EMS BLDG	10.66
GOLDEN WEST COMPANIES	PHONE/INTERNET	25.53
JUSTIN'S PEST CONTROL, LLC	PEST CONTROL	48.34

EMERG/DISASTER SERV

CHERRY TODD ELECTRIC	ELECTRIC SERVICE -EMS BLDG	78.11
CITY OF WHITE RIVER	WATER/SEWER EMS BLDG	10.67
GOLDEN WEST COMPANIES	PHONE/INTERNET	25.53
JUSTIN'S PEST CONTROL, LLC	PEST CONTROL	48.33

STATE MOTOR VEH COLLECTION

SD STATE TREASURER	APRIL MOTOR VEH REVENUE	35405.80
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CLEARING ACCOUNT

BH FEDERAL CREDIT UNION	SHERIFF SALE	9364.00
EXPRESS COLLECTIONS	EXECUTION	2750.00
SD DEPT OF REVENUE	LIQOUR LICENSES	300.00

APRIL TAX & SPECIAL HIGHWAY APPORTIONMENT: Colome Consolidated School, 283.87; Jones Co. School, 4958.56; White River School, 408,395.53; City of Wood, 881.59; City of White River, 23,289.35; Badnaton Township, 297.42; BlackPipe Township, 1166.30; Butte Township, 89.24; Cody Township, 978.76; Fairview Township, 934.09; Mosher Township, 1262.08; New Surprise Valley Township, 490.49; Norris Township, 502.95; Prospect Township, 17.77; Redfish Township, 449.81; Rockyford Township, 98.33; Rosebud Township, 1646.34; Runningbird Township, 703.15; Surprise Valley, 812.33; West River Water Development, 2978.30.

Commission reviewed the following reports: Auditor's Account with Treasurer as of May 31, 2025 is as follows: Actual cash \$632.62; Checks \$7880.96; Credit Card Payments \$312.39. First Fidelity Checking \$1,690,352.67; First Fidelity CD's \$350,000.00; ROD Account \$250.00 Total: \$2,049,428.64. Register of Deeds collected \$5159.00 for the month of May 2025. Clerk of Courts collected \$2863.20 for the month of April 2025.

At 12:33 pm Chairman Brown declared the meeting adjourned. Next meeting will be held on Monday, June 16, 2025 at 9:00 am.

Approved this 16th day of June 2025.

Vernon Brown, Chairman, Mellette County Commissioners

ATTEST:

Jenny Galbraith, County Auditor